

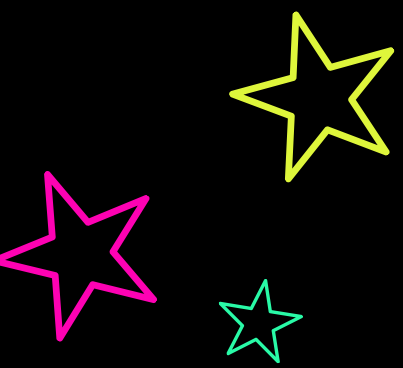
OUR TOP TIPS FOR A SMOOTH-RUNNING PARTY!

At Eventsize we aim to provide fun and entertaining parties that run smoothly throughout.

Here are our top tips on how to achieve this:

- 1. We are here to make your party as stress free as possible; our staff find it a lot easier when there are less parents within the party room as this will reduce the noise levels so that the children can fully engage with the party. Please feel free to pop your head in, take photos or even join in with the dancing, but it is always great to have a separate area for parents to chat and mingle.**
- 2. If you have another company attending your party to provide another service such as a face painter, bouncy castle, photographer etc. please let us know beforehand so that we can incorporate this into our plan to ensure a smooth running of the party.**
- 3. When booking a party, a theme is usually decided during the initial discussion when booking. Our events manager will then create a detailed plan for your party which will be discussed via email, you can add your ideas or change anything here. Our staff who will be entertaining the party will then get a copy of this plan. On the day, if you would like anything to be changed, please communicate with our staff clearly with what you would like changed so that you both have an understanding of the new plan. Likewise, if there has had to be any last minute changes to the party plan due to damaged/lack of equipment, this will be communicated to you as promptly as possible and any changes to the plan confirmed with you before the start of the party.**





4. During food and cake time, our staff are always more than happy to help and support you with this. Please can you let us know beforehand if you would like assistance with this or on the day of the party, please ask the staff in attendance. Please bear in mind during snack time, it may get overcrowded by other parents etc. so please allow there to be space for our staff in the food area, if you would like their assistance.

5. At the beginning of the party, please make yourself visible to the staff so that if they have any queries before or during the party, they can find you and speak to you easily.

6. All our staff are PVG checked however during our Eventsize Parties/Events, our staff are entertaining your children and are not responsible for any first aid/health related or behavioural incidents. All our staff are first aid trained, however if a child is hurt or upset, we tend to ask for assistance from the parents so that our staff can continue to entertain the other children and provide the service you are paying for. For this reason, please ensure that there are at least two parents at the party/event. We also ask that you have contact numbers for all children at the party if a parent requires to be contacted in an emergency.

7. Most importantly, we want everyone to have fun at our Eventsize parties - that includes parents, friends, grandparents. When it is time for our dancing disco near the end of your party, feel free to join in and show us your best dance moves!

Thank you again for booking your party with Eventsize!

